

# travel INSURANCE



Combined Financial  
Services Guide and Product  
Disclosure Statement

Effective:  
01 October 2010

## Part 1: Product Disclosure Statement

The Purpose Of The Product Disclosure Statement (PDS).....	2
Contact Us.....	2
Who Should Take This Policy.....	2
Benefits and Features Table.....	3-4
Options To Vary Cover.....	5-9
Excess Choices.....	5
Existing Medical Conditions.....	5-8
Pregnancy.....	8
Increase Luggage Item Limits.....	8
Increase Rental Car Insurance Excess Cover.....	8
Motorcycle / Moped Riding.....	8
Snow Skiing, Snowboarding and Snowmobiling.....	9
Activities Included On All Policies.....	9
Extending Your Journey.....	9
Cooling Off Period.....	9
24 Hour Emergency Assistance.....	10
Claims.....	11
Important Information.....	12-15
Who Is The Insurer?.....	12
The Financial Claims Scheme.....	12
Who Is Cover-More And The Providing Entity?.....	12
When And How Benefits Are Provided.....	12
Additional Policy Information.....	12-13
Your Duty Of Disclosure.....	13
Code Of Practice.....	13
The Amount You Pay For This Insurance.....	13-14
We Respect Your Privacy.....	14
Information About Other Products.....	15
Resolving Complaints.....	15
Areas Of Travel.....	34
About Us And The Insurer.....	Attached At Back
▶ Enrolment Form.....	Attached At Back

## Part 2: Policy Wording

Words With Special Meanings.....	16-18
Policy Conditions.....	18-20
The Benefits.....	21-28
1 Overseas Medical And Dental Expenses.....	21
2 Additional Expenses.....	21-22
3 Amendment Or Cancellation Costs.....	22-23
4 Luggage And Travel Documents.....	23-24
5 Delayed Luggage Allowance.....	24-25
6 Money.....	25
7 Rental Car Insurance Excess.....	25
8 Travel Delay.....	25-26
9 Alternative Staff.....	26
10 Special Events.....	26
11 Hospital Incidentals.....	26
12 Hijacking.....	27
13 Kidnap And Ransom.....	27
14 Loss Of Income.....	27-28
15 Disability.....	28
16 Accidental Death.....	28
17 Personal Liability.....	28
General Exclusions.....	29-31

## Part 3: Financial Services Guide

Financial Services Guide.....	32-33
-------------------------------	-------

## Part 1: Product Disclosure Statement

### The Purpose Of The Product Disclosure Statement (PDS)

The purpose of this PDS is to help You understand the policy and provide You with sufficient information to enable You to compare and make an informed decision about whether to buy or hold the policy.

Part 1 of this PDS includes general information about this insurance. Part 2 of this PDS is the Policy Wording that sets out the specific terms, conditions and exclusions of the cover that We will provide, which should be read carefully to ensure that it provides the cover You need.

You should keep a copy of this PDS and the Certificate of Insurance in a safe place for future reference, such as at the time of a claim.

### Contact Us

#### Customer Service

Phone: 1300 72 88 22 Fax: (02) 9202 8001

Email: [enquiries@covermore.com.au](mailto:enquiries@covermore.com.au)

Mail: Private Bag 913, North Sydney, NSW, Australia 2059

#### Claims

Phone: 1300 36 26 44

Email: [claims@covermore.com.au](mailto:claims@covermore.com.au)

#### 24 Hour Emergency Assistance

See page 10

### Who Should Take This Policy?

The business policy offers annual cover designed for business travellers who go away multiple times during the year.

The policy:

- offers cover to travellers up to 74 years.
- covers an unlimited number of trips throughout the year.
- gives you the choice of 30, 60 or 90 days for the maximum duration of any one trip. The longer the duration you choose, the higher the premium.
- covers trips more than 250kms from your home.
- includes up to 6 weeks of leisure travel during the year.
- has a family option which covers your spouse or defacto and accompanied children under 21 years.
- gives you access to our in-house emergency assistance team, Customer Care.
- offers you excess choices.



		Per Adult	
Policy Benefits		Business	Summary Of The Benefits
		Annual Multi-Trip	
1	Overseas Medical And Dental	\$Unlimited	Cover for overseas hospital, medical, surgical, nursing, ambulance and emergency dental expenses. Medical cover will not exceed 12 months from onset.
2	Additional Expenses	\$Unlimited	Cover for additional accommodation and transportation expenses as a result of certain events including sickness, natural disasters, loss of travel documents and strikes.
3	Amendment Or Cancellation Costs	\$Unlimited	Cover, if due to unforeseen circumstances outside Your control Your journey has to be re-arranged or cancelled e.g. illnesses, accidents, extreme weather conditions, exam re-sit or retrenchment.
4	Luggage And Travel Documents	\$12,000*	Luggage – cover for loss, theft or damage. Travel documents – cover for replacement cost if lost or stolen. For luggage item limits, see page 8.
5	Delayed Luggage Allowance	\$2,000	Cover for the cost of essential emergency purchases overseas if all Your luggage is delayed by a transport provider. Delays of over 24 hours – up to \$1,000. Delays of over 72 hours – up to \$2,000.
6	Money	\$1,000	Cover for cash which is lost or stolen from Your person.
7	Rental Car Insurance Excess	\$4,000*	Cover for the excess You become liable to pay as a result of damage to, or theft of, a rental car.
8	Travel Delay	\$2,000	Cover for additional accommodation expenses if Your scheduled transport is delayed over 6 hours.
9	Alternative Staff	\$15,000	Cover for the cost of a replacement employee to complete the assignment for which You were originally sent if it is necessary for You to return to Australia as a result of Your bodily injury or illness.
10	Special Events	\$2,000	Covers additional costs to get You to a special event (as defined) if You would miss it due to unforeseen circumstances outside Your control.
11	Hospital Incidentals	\$8,000	Covers the cost of miscellaneous expenses up to \$50 per night if You are hospitalised overseas for at least 48 hours.
12	Hijacking	\$10,000	\$1,000 for each 24 hour period You are forcibly detained on a hijacked public transport vehicle.
13	Kidnap And Ransom	\$250,000	Reimbursement for ransom monies paid if You are kidnapped during Your journey.
14	Loss Of Income	\$24,000+ Up to \$4,000 per month	Benefit payable if, due to an injury sustained during Your journey, You are unable to work on Your return to Australia.
15	Disability	\$25,000+	Benefit payable if, due to an injury sustained during Your journey, You suffer total loss of sight in one or both eyes or total loss of the use of a limb. Up to \$10,000 per accompanied child.
16	Accidental Death	\$25,000+	Benefit payable (to Your estate) if You die due to an injury sustained during Your journey. Up to \$1,000 per accompanied child.
17	Personal Liability	\$5,000,000	Cover for legal liability if Your negligent act or omission during the journey causes bodily injury or damage to property of other persons.

\*Additional cover available, see page 8.

\*Maximum liability collectively for Sections 14, 15 and 16 is \$25,000.

This is only a summary of the benefits provided. Please read this PDS carefully to understand what this policy covers. Importantly, please note that exclusions and limits apply.



## Options to Vary Cover

The following options to vary cover are available:

- Choose Your **excess**
- Add cover for **Existing Medical Conditions** or **pregnancy**
- Increase **luggage** item limits
- Increase the **rental car insurance excess** cover
- Add cover for **motorcycle** or **moped** riding
- Add cover for **snow skiing, snowboarding** and **snowmobiling**

## Excess Choices

You can choose Your excess. The excess options We currently have available are \$Nil, \$100 and \$250. Higher excesses may also be available. The higher the excess You choose, the lower the premium. Your excess will be shown on Your Certificate of Insurance.

## Existing Medical Conditions

(You Or Your Travelling Companion's)

This policy does **not** automatically cover claims arising from, or exacerbated by, some existing medical conditions.

What is an Existing Medical Condition?

- Any physical defect, condition, illness or disease for which treatment, medication or advice (including investigation) has been received or prescribed by a medical or dental advisor in the 90 days prior to the Relevant Time; or
- Any chronic or ongoing (whether chronic or otherwise) medical or dental condition, illness or disease medically documented prior to the Relevant Time.

'Relevant Time' means the first time at which any part of the relevant trip is paid for or the time at which the policy is issued, whichever occurs last.

If You are unsure whether You have an existing medical condition please phone Cover-More.

## 1. Conditions We Automatically Cover For Free

Subject to the requirements shown, this policy automatically covers:

**Acne** – If You have not required treatment by a medical practitioner in the last 60 days.

**Allergies** – If the condition has not required treatment by a medical practitioner in the last 6 months and You have no known respiratory conditions e.g. Asthma.

**Asthma** – If no exacerbation requiring treatment by a medical practitioner in the last 12 months. You must also be under 60 years of age.

**Breast / Prostate / Kidney / Bowel / Colon Cancer** – If You were diagnosed over 6 months ago, have not had any chemotherapy or radiotherapy in the last 6 months, Your cancer has not spread beyond the primary site at any time and Your journey is less than 6 months. In respect of prostate cancer You must also have a PSA of 10 or less.

**Cataracts / Glaucoma** – If You have no ongoing complications, are not on a waiting list for an operation and have not been operated on in the last 30 days.

**Coeliac Disease** – If the condition has not required treatment by a medical practitioner in the last 6 months.

**Diabetes / Glucose Intolerance** – If You were diagnosed over 6 months ago and have not had any complications in the last 6 months. You must also have a Blood Sugar Level reading between 4 and 12 or a HbA1C score of 9% or less. You must also not currently be undergoing treatment for kidney, eye or nerve complications.

**Ear Grommets** – With no current infection.

**Epilepsy** – If there are no underlying medical conditions (e.g. previous head trauma, stroke) and You have not required treatment by a medical practitioner for a seizure in the last 2 years.

**Gastric Reflux** – If the condition does not relate to another underlying diagnosis (e.g. Hernia / Gastric Ulcer).

**Gout** – If the gout has remained stable for the last 6 months.

**Hiatus Hernia** – If no surgery is planned.

**Hip / Knee Replacement** – If performed more than 6 months ago and less than 10 years ago.

**Hypercholesterolaemia (High Cholesterol)** – If You have no known heart conditions.

**Hypertension (High Blood Pressure)** – If You have no known heart conditions and Your current blood pressure reading is lower than 165/95.

**Menopause** – Provided You do not suffer from Osteoporosis.

**Peptic / Gastric Ulcer** – If condition has remained stable for the last 6 months.

**Skin Cancer** (excluding Melanoma) – Provided the skin cancer was excised more than 30 days ago.

**Underactive / Overactive Thyroid** – If not as a result of a tumour.

## 2. Other Conditions (Extra Cost Applies)

Many conditions not listed under Point 1 above can still be covered for an additional premium.

For conditions next to "No Assessment Required" in the table on page 7, simply pay the extra premium for cover to apply.

For conditions next to "Assessment Required" on page 7, submit our Medical Assessment Form and, if approved You will need to pay an extra premium for cover to apply.

Travellers Under 75 Years Travelling To:	
New Zealand Or Within Australia (excludes Norfolk Island)	
<ul style="list-style-type: none"> <li>• Anxiety, depression, mental or nervous disorders</li> <li>• Human Immunodeficiency Virus (HIV), Acquired Immune Deficiency Syndrome (AIDS) or any derivative of either</li> <li>• Terminal conditions</li> </ul>	Assessment Required
All conditions not specified above or on page 6†	No Assessment Required
Europe Or The Middle East, Asia, UK, SW Pacific & Norfolk Island	
<ul style="list-style-type: none"> <li>• Anxiety, depression, mental or nervous disorders</li> <li>• Cancer*</li> <li>• Cerebrovascular conditions (e.g. stroke, transient ischaemic attack (TIA))</li> <li>• Dementia / Alzheimers disease</li> <li>• Diabetes*</li> <li>• Heart conditions</li> <li>• Human Immunodeficiency Virus (HIV), Acquired Immune Deficiency Syndrome (AIDS) or any derivative of either</li> <li>• Hypertension*</li> <li>• Kidney conditions</li> <li>• Liver conditions</li> <li>• Organ transplant</li> <li>• Peripheral vascular disease</li> <li>• Reduced immunity (e.g. as a result of a condition or medication)</li> <li>• Respiratory or lung conditions*</li> <li>• Terminal conditions</li> <li>• Conditions for which You;               <ul style="list-style-type: none"> <li>- are under investigation or on a treatment waiting list</li> <li>- have changed Your medications in the last 60 days</li> <li>- have been treated by a medical practitioner in the last 90 days*</li> </ul> </li> </ul>	Assessment Required
* If the condition satisfies the requirements of Point 1, on page 6, You are covered automatically and free of charge.	
All conditions not specified immediately above or on page 6†	No Assessment Required
Americas Or Africa	
All conditions not specified on page 6†	Assessment Required
Travellers 75 Years Or Over	
All conditions not specified on page 6†	Assessment Required

† Under no circumstances is cover available for:

- Conditions involving the back or neck, or drug / alcohol dependency
- Conditions for which You are travelling to seek medical treatment or review
- Travel booked or undertaken against the advice of any medical adviser



## Where Can I Get A Medical Assessment Form?

- ▷ For a faster response, apply online at [www.covermore.com.au/assessments](http://www.covermore.com.au/assessments).
- ▷ Alternatively, ask the Providing Entity for an assessment form.

## Pregnancy

If You are aware of the pregnancy at the time of issue of the policy, cover must be applied for if either of the following apply:

1. there have been complications with this or any previous pregnancy, or
2. the conception was medically assisted (including hormone therapies and IVF).

Whether or not You have to apply for cover, these restrictions apply:

- Cover is only provided for unexpected serious pregnancy complications which occur during or before the 26th week of pregnancy.
- No cover is provided for childbirth or the health of a newborn child, irrespective of the stage of pregnancy at which the child is born\*.

To apply for cover, see "Where Can I Get A Medical Assessment Form?" above. Any extra cost will be advised if Your application is approved.

\* Expectant mothers should therefore consider whether they travel under this policy, particularly beyond the 20th week of pregnancy.

## Increase Luggage Item Limits

The following limits apply to any one item, set or pair of items (including accessories):

Cameras And Video Cameras	Laptop Computers	Other Items
\$3,500	\$6,000	\$1,000

For items which are valued at more than the limits shown above, You may increase the item limit by paying an additional premium. For a quote, ask the Providing Entity.

For a single item You may increase the limit by up to \$4,500. For multiple items the overall increase in limits cannot exceed \$15,000. Receipts or valuations (less than 12 months old) must be attached to Your Enrolment Form.

## Increase Rental Car Insurance Excess Cover

The Business Plan automatically provides up to \$4,000 cover for Your liability in respect to a rental car insurance excess. This amount can be increased by up to \$3,500 by paying an additional premium. For a quote, ask the Providing Entity.

## Motorcycle / Moped Riding

If You wish to be covered for riding a motorcycle (including a moped) as the driver or pillion passenger during Your journey, You must pay an extra premium. Please ask the Providing Entity for a quote.

Even if You pay the extra premium You will only be covered if:

- the engine capacity is 200cc or less;
- You are wearing a helmet;
- You are not participating in a professional capacity;
- You are not racing; and
- whilst in control of a motorcycle, You hold a licence valid in the relevant country.

Note: No cover will apply under Section 17 Personal Liability.

## Snow Skiing, Snowboarding And Snowmobiling

If You wish to be covered for these activities during Your journey, You must pay an extra premium. Please ask the agent for a quote.

Even if You pay the extra premium You will not be covered if:

- You are skiing or snowboarding off-piste;
- You are racing; or
- You are participating in a professional capacity.

## Activities Included On All Policies

The following activities are covered under all Plans.

- Abseiling
- Ballooning
- Bungy Jumping
- Paragliding
- Parasailing
- Skydiving
- White Water Rafting
- Working Holidays

Note: Subject to the ordinary terms of cover and in particular exclusion 14 on page 30.

## Extending Your Journey

Having too much fun? If You wish to be insured for longer than the original period You must purchase a new policy through the original Providing Entity prior to the expiry of the original policy. It is not an extension of the previous policy.

Should a medical condition first present itself prior to the time of issue of the new policy it may be considered an existing medical condition under the new policy and therefore may not be automatically covered by the new policy. Purchasing a longer duration policy up front can avoid this risk.

## Cooling Off Period

You can cancel or change Your policy at any time before You depart on Your journey.

If You cancel within 15 working days (i.e. Monday to Friday excluding public holidays where You are) of the date the policy was issued (the "Cooling Off Period") we will refund the entire premium unless You have already:

- made a claim under the policy; or
- departed on Your journey.

Contact the Providing Entity in writing if You want to cancel Your policy during the Cooling Off Period.

No refund will be made if You cancel Your Policy after the Cooling Off Period but we may give a partial refund if You amend Your policy before You depart for Your journey.



## 24 Hour Emergency Assistance

All policyholders have access to Our emergency assistance partner, Customer Care Pty Ltd. Each year, Customer Care handles over 30,000 emergency assistance cases ranging from complex medical evacuations to helping replace lost passports. Services provided include:

### • Medical treatment

Customer Care's team of Doctors, Nurses and Case Managers can assist You to find medical facilities and monitor Your medical care.

### • Payment of hospital bills

Those larger bills can be paid by us directly to the hospital.

### • Evacuation or repatriation

Customer Care can decide if and when evacuation or repatriation is appropriate and co-ordinate the entire exercise.

### • Assistance when passports, travel documents or credit cards are lost

If You need assistance in contacting the issuer of the document, Customer Care can help.

### • Help changing travel plans as a result of an emergency

If Your travel agent is not available to assist with rescheduling in an emergency situation, Customer Care can help.

All services are subject to a claim being accepted under the policy.

### Important Information

For information on what to do when a claims event occurs:

- visit [www.covermore.com.au](http://www.covermore.com.au)

- read Policy Conditions 3 (page 18-19), 8 (page 19) and 12 (page 20).

### To Obtain Emergency Assistance From Customer Care

When You call please advise Us of Your:

- **policy number**
- **contact phone number**

Please call Australia DIRECT and TOLL FREE from:

**USA:** 1800 937 9763

**Canada:** 1800 645 8714

**UK:** 0800 892 014

**NZ:** 0800 445 524

### Other Countries:

Call reverse charge via operator on +61 (2) 8907 5619

(the cost of a local call may be required if calling from a pay phone)

If You are experiencing difficulties with one of the numbers above, call Australia reverse charge via the operator on:

Phone: +61 (2) 8907 5619 Fax: +61 (2) 9202 8220



### IMPORTANT:

You should have this policy booklet, Your policy number and Your Emergency Assistance Card with You at all times when travelling.

## Claims

Should an event occur which might give rise to a claim You should follow the instructions in Policy Condition 3 (page 18-19).

### How To Make A Claim

Visit [www.covermore.com.au](http://www.covermore.com.au) for:

- details of all necessary information and documentation You will need to support Your claim.
- a copy of our claim form.

Should You require additional assistance You can contact Cover-More by:

Phone: 1300 36 26 44 (+61 (2) 8907 5007)

Fax: +61 (2) 9202 8098

Cover-More will respond to a claim within 10 working days of receipt of all necessary documentation.

### How A Claim Payment Is Calculated

When We pay a claim We consider a number of aspects in calculating the amount. These can include:

- the amount of loss or damage or liability;
- the excess;
- maximum benefit limits and sub-limits;
- reasonable depreciation; and
- the terms and conditions of the policy.

The following example illustrates how We will calculate the amount payable for a claim:

- Your new video camera worth \$4,000 is stolen from a hotel room.
- You have chosen the nil excess option.
- You have not paid an additional amount to increase the standard item limit.

The amount payable following the claim would be calculated as follows:

- consider the value of the video camera – \$4,000 (No depreciation applies because the video camera was new).
- consider the maximum benefit limit for Luggage and Travel Documents – \$15,000.
- consider the maximum item limit payable for cameras and video equipment – \$3,500. This item limit does apply in this case.
- as You have chosen the nil excess option, no excess is deducted. This results in an amount payable of \$3,500.

### The Amount You Pay Towards A Claim

You may be required to pay an amount in the event of a claim. This is called an excess. The amount of excess may vary depending on the travel plan chosen. You may also have an option to choose from a range of excesses.

Your applicable excess level will be shown on Your Certificate of Insurance. In some circumstances We may require You to pay an additional excess for some medical conditions. We will inform You in writing if this excess applies. This is only a summary of how excesses will be applied. For full details please refer to the Policy Wording (pages 16-31).

## Important Information

### Who Is The Insurer?

This insurance is underwritten by Great Lakes Reinsurance (UK) PLC trading as “Great Lakes Australia”, an authorised Australian insurer, regulated by the Australian Prudential Regulation Authority (“APRA”). References to “Us”, “We” and “Our” in this PDS refer to Great Lakes Australia.

Great Lakes Australia is part of the Munich Re Group, one of the largest insurance groups in the world. You can contact Great Lakes Australia by: **Mail:** PO Box H35, Australia Square NSW 1215

**Telephone:** (02) 9272 2050

### The Financial Claims Scheme

In the event of the insolvency of Great Lakes Australia, You may be entitled to payment under the Financial Claims Scheme. Access to the scheme is subject to eligibility criteria. Information about the scheme can be obtained from the APRA website at [www.apra.gov.au](http://www.apra.gov.au) and the APRA hotline on 1300 131 060.

### Who Is Cover-More And The Providing Entity?

Cover-More Insurance Services Pty Ltd, ABN 95 003 114 145, AFS Licence No. 241713, administers the policy (including customer service, medical assessments and claims management) and will usually arrange for the issue of the insurance, either directly or through the appointment of authorised representatives. Alternatively, another financial services licensee or its authorised representatives may arrange for the issue of this insurance.

The person who provides You with this PDS is the Providing Entity. The capacity in which they act is displayed in the Financial Services Guide on page 32 of this booklet.

### When And How Benefits Are Provided

The benefits for which You are insured under this policy are payable:

- when an insured event occurs during the period of insurance causing You to suffer loss or damage or incur legal liability; and
  - Your claim is accepted by Us.
- After calculating the amount payable We will either:
- pay for replacement (after allowing for depreciation) or repair of Your personal luggage;
  - pay for specified additional expenses;
  - pay the person to whom You are legally liable; or
  - pay You.

### Additional Policy Information

The insurance We offer You is set out in the PDS and Policy Wording. It is important that You:

- are aware of the limits on the cover provided and the amounts We will pay You (including any excess that applies);
  - are aware of the “Words With Special Meanings” found in the Policy Wording on pages 16-18; and
  - are aware of the Maximum Benefit Limits shown in the “Benefits and Features Table” on pages 3-4.
- are aware of the Policy Conditions and General Exclusions found in the Policy Wording on pages 18-31.

### Change Of Terms And Conditions

In some circumstances the terms and conditions of the policy may be amended by Us provided We give You notice in writing.

### Your Duty Of Disclosure

You have a legal duty of disclosure to Us whenever You apply for, or change an insurance policy.

#### What You Must Tell Us

You have a general duty to disclose to Us everything that You know, or could reasonably be expected to know, is relevant to Our decision whether to insure You, and, if We do, on what terms.

However, Your duty does not require You to disclose anything:

- that reduces the risk to be undertaken by Us;
- that is generally well known;
- that We know or, in the ordinary course of Our business, ought to know; or
- in respect of which We have waived Your duty.

#### If You Do Not Tell Us

If You do not answer Our questions honestly or do not properly disclose to Us, We may reduce or refuse to pay a claim or may cancel the policy. If You act fraudulently in answering Our questions or not disclosing to Us, We may refuse to pay a claim or treat the policy as never having existed.

#### Your General Duty Applies To Changes

Your general duty applies in full when You change or reinstate the insurance policy.

#### Your General Duty Is Limited For New Policies

When You apply for a new policy Your duty of disclosure applies, but You do not need to disclose something to Us unless We specifically ask You about it. However, You must be honest in answering any questions We ask You. You have a legal duty to tell Us anything You know, and which a reasonable person in Your circumstances would include in answering the questions. We will use the answers in deciding whether to insure You and anyone else to be insured under the policy, and on what terms.

#### Who Needs To Tell Us

It is important that You understand You are disclosing to Us and answering Our questions for Yourself and anyone else You want to be covered by the policy.

### Code Of Practice

We have adopted the General Insurance Code of Practice developed by the Insurance Council of Australia. The Code is designed to promote good relations and good insurance practice between insurers, authorised representatives and consumers.

The Code sets out what We must do when dealing with You. Please contact Cover-More if You want more information about the Code.

### The Amount You Pay For This Insurance

You can obtain a quote from the Providing Entity. The amount We charge You for this insurance policy is the total amount of the premium that We calculate to cover the risk and any relevant government charges (such as GST and stamp duty). These amounts add up to the total amount You must pay.

Once the policy is issued Your total premium and any relevant government charges are shown on the Certificate of Insurance.

If You change Your policy in any way You may be entitled to a partial premium refund or required to pay an additional amount.

#### How Various Factors Affect The Amount Payable

We consider a number of factors in calculating the total amount payable. The key factors that affect the amount You pay include the plan, the area to which You are travelling, Your age, the excess, the duration of Your journey and whether You take out additional cover.

The following is a guide on how these factors combine together and may impact on the assessment of risk, and therefore Your premium.

- **Area** – higher risk areas cost more.
- **Age** – higher risk age groups cost more.
- **Excess** – the higher the excess the lower the cost.
- **Duration** – the longer Your trip the more it usually costs.
- **Extra Cover Options** – additional premium may apply.

## We Respect Your Privacy

### Privacy Statement

We are committed to the safe and careful use of Your personal information in the manner required by the Privacy Act 1988 (Cth).

### Purpose Of Collection

We will only collect personal information necessary to evaluate Your application or any subsequent change in the insurance provided, to administer Your insurance policy, and to respond to any claim You may make. If You choose not to provide the information We request, We may not be able to evaluate Your application or process Your claim.

### How We Use Your Information

We will only use Your information for the purposes You would reasonably expect and will seek Your consent for any other purpose. Below are some examples of when We disclose relevant information to third parties and/or when We may obtain information about You.

- Emergency assistance providers, health professionals, travel service providers, repairers and suppliers to respond to medical and other events covered by the insurance.
- Family members in the event of medical emergency.
- Customer survey businesses, so We may measure and improve Our services.
- Co-insured on the policy, so We may confirm details of the insurance.
- Assessors, investigators, witnesses, medical practitioners and professional advisers to investigate or assess Your claim.
- Record management and storage businesses, so We may retain records necessary for Our business.

### Access to Your information

You can request access the personal information We hold about You, in most cases without restriction or charge. You can ask us to correct any errors in the information We hold. You also can access Our complaint process if You are concerned about how We treat Your personal information.

## Information About Other Products

Cover-More may provide information to You regarding other insurance products. Cover-More may also provide Your contact details to the Providing Entity so that they can provide information to You regarding certain products. If You do not wish to receive this information please contact Cover-More quoting Your policy number – We promise this information will not be sent to You.

## Resolving Complaints

If You think We have let You down in any way, or Our service is not what You expect (even if through one of Our representatives), please tell Us so We can help. We are committed to resolving Your complaint fairly.

If You have a complaint:

- Contact Cover More by phone on 1300 72 88 22. You will be put in contact with someone who can help resolve Your complaint.
- If You wish You can also write to us about Your complaint to Attention: The Customer Relations Manager Private Bag 913 North Sydney or by email to [feedback@covermore.com.au](mailto:feedback@covermore.com.au)
- We will listen to You, consider the facts and respond to You within 15 business days. If we need more information or more time to respond properly to Your complaint we will contact You to agree an appropriate timeframe to respond.
- If You are unhappy with our response, please tell us. Cover-More will undertake a separate review of the matter to resolve it with You. Provided we have the information we need this review will be completed within 15 business days.
- If You are not satisfied with the resolution, then Your complaint will be referred to the Dispute Resolution Officer or their delegate at Great Lakes Australia.

We will send You Our final decision within 45 days from the date You first made Your complaint.

We expect Our procedures will deal fairly and promptly with Your complaint.

However, if You are not satisfied with Our final decision You can choose to have the matter resolved externally – with the Financial Ombudsman Service Ltd (FOS). This is an independent body and its services are free to You. As a member We agree to accept the FOS's decision.

You can contact the FOS by:

**Mail:** Financial Ombudsman Service Ltd,  
GPO Box 3, Melbourne, Victoria, 3001

**Telephone:** 1300 78 08 08

**Fax:** (03) 9613 6399

**Website:** [www.fos.org.au](http://www.fos.org.au)

**Email:** [info@fos.org.au](mailto:info@fos.org.au)



## Part 2: Policy Wording

The benefits described in this policy wording should be read in conjunction with Options To Vary Cover (pages 5-9), Your Duty of Disclosure (page 13), Words With Special Meaning (pages 16-18), Policy Conditions (pages 18-20) and General Exclusions (pages 29-31).

**Insured and issued by Great Lakes Australia (a member of the global Munich Re Group) ABN 18 964 580 576, AFSL 318603**

**THIS POLICY IS NOT VALID UNLESS THE CERTIFICATE OF INSURANCE IS ATTACHED**

We will give You the insurance cover described in this policy in return for receiving the total Amount Payable.

It is a condition of this policy that:

- You are not aware of any circumstance which is likely to give rise to a claim.
- You are a permanent resident of Australia and will be returning to Your Home at the completion of the Period Of Insurance and within the maximum duration of any one trip as specified on Your Certificate of Insurance.
- Cover will only extend to a Journey that involves travel to a destination which is more than 250 kilometres from Your Home.
- Your cover will only include holiday travel for a period not exceeding 6 weeks per annum.

## Words With Special Meanings

In this policy the following words have the following meanings:

**“We”, “Our”, “Us”** means Great Lakes Australia.

**“You”, “Your”** means the people listed as adults on the Certificate of Insurance and includes Accompanied Children except on Plan DA in which case cover applies on a per person basis only. Where more than one person is listed as an adult on the Certificate of Insurance all benefits, limitations, conditions and exclusions will be interpreted as if a separate policy was issued to each of the persons listed as an adult other than:

- In the event a claim arising from the one event is made, an excess (if applicable) will only be applied once.
  - In the case of luggage item limits which shall be as per a single policy.
- “Accompanied Children”** means Your children or grandchildren who are identified on the Certificate of Insurance and travelling with You on the Journey, provided they are not in full-time employment and they are under the age of 21 years.

**“Act Of Terrorism”** means an act, including but not limited to the use of force or violence, of any person or group(s) of persons, whether acting alone or on behalf of or in connection with any organisation(s) or government(s), which from its nature or context is done for, or in connection with, political, religious, ideological, ethnic or similar purposes or reasons, including the intention to influence any government and/or to put the public, or any section of the public in fear.

**“Additional”** means the cost of the accommodation or transport You actually use less the cost of the accommodation or transport You expected to use had the Journey proceeded as planned.



**“Amount Payable”** means the total amount payable shown on Your Certificate of Insurance.

**“Business”** means travel at the request of or with the approval of the Australian Company or Firm named on the Enrolment Form/Certificate of Insurance.

**“Disabling Injury, Sickness or Disease”** means a disabling injury, sickness or disease which first shows itself during the Period Of Insurance and which requires immediate treatment by a qualified medical practitioner.

**“Existing Medical Condition”** means:

- a) Any physical defect, condition, illness or disease for which treatment, medication or advice (including investigation) has been received or prescribed by a medical or dental advisor in the 90 days prior to the Relevant Time; or
- b) Any chronic or ongoing (whether chronic or otherwise) medical or dental condition, illness or disease medically documented prior to the Relevant Time.

**“Home”** means Your usual place of residence in Australia.

**“Insolvency”** means bankruptcy, provisional liquidation, liquidation, insolvency, appointment of a receiver or administrator, entry into a scheme of arrangement, statutory protection, presentation of a petition for the compulsory winding up of, stopping the payment of debts or the happening of anything of a similar nature under the laws of any jurisdiction.

**“Journey”** means the period commencing at the time You leave Your Home and ceasing at the time You return to Your Home.

**“Limb”** means a hand at or above the wrist or a foot at or above the ankle.

**“Period Of Insurance”** means from the time You commence each Journey or the travel start date shown on Your Certificate of Insurance (whichever occurs last) until the earliest of the following times:

- (i) the time that You complete the Journey; or
- (ii) the expiry of the maximum insured duration per Journey (this maximum duration is shown on Your Certificate of Insurance); or
- (iii) 12 months from the travel start date shown on Your Certificate of Insurance.

Cover under Sections 3 begins from the time the policy is issued. The dates on Your Certificate Of Insurance can only be changed with Our consent.

**“Permanent”** in respect of Section 15 means a period of time lasting 12 consecutive months after the expiry of which We consider there is no reasonable prospect of improvement.

**“Public Place”** means shops, airports, streets, hotel foyers and grounds, restaurants, beaches, private car parks and any place the public has access to.

**“Relative”** means Your spouse, defacto, parent, grandchild, brother, sister, son-in-law, daughter-in-law, parent-in-law, grandparent, child, step-parent, brother-in-law, sister-in-law, fiancée(e), first cousin, aunt, uncle, niece and nephew.

**“Relevant Time”** means the first time at which any part of the relevant trip is paid for or the time at which the policy is issued, whichever occurs last.

**“Rental Car”** means a rented sedan, campervan, hatchback or station-wagon (including 4WD's) rented from a licensed motor vehicle rental company.

**“Terminal Illness”** means any medical condition which is likely to result in death.

**“Transport Provider”** means a properly licensed coach operator, airline, shipping line or railway company.

## Policy Conditions

### 1. Excess

The excess is the first amount of a claim which We will not pay for. The excess, if applicable, applies to any claim arising from a separate event in respect of Sections 1, 2, 3, 4, 5 and 10 of the policy only.

The excess is the amount shown on Your Certificate of Insurance. An additional excess may apply in certain circumstances, such as cover for Existing Medical Conditions where You do not meet the provisions on page 6. If an additional excess applies We will notify You in writing.

### 2. Limits Of Liability

The limits of Our liability for each Section of the policy are the amounts shown in the table for the plan (see page 3) except:

- a) where additional luggage cover has been effected, or
- b) the maximum liability collectively for Sections 14, 15 and 16, shall not exceed \$25,000, or
- c) where You have paid an additional amount to increase the level of Rental Car Insurance Excess cover, or
- d) where We have notified You in writing of different limits.

### 3. Claims

- a) The loss or theft of luggage, personal effects, travel documents or money must be reported within 24 hours to the police or responsible Transport Provider and a written report must be obtained at that time.
- b) If You are admitted to hospital or You anticipate Your medical expenses and Additional expenses are likely to exceed A\$4,000 You must phone the emergency assistance number as soon as physically possible.
- c) You must take all reasonable steps to prevent or minimise a claim.
- d) You must not make any offer, promise of payment or admit any liability without Our written consent.
- e) You must advise Us of any claim or occurrence which may give rise to a claim as soon as possible and within 60 days of the return date shown on Your Certificate of Insurance by sending a completed claim form.
- f) You must at Your own expense, supply any documents in support of Your claim which We may request, such as original police reports, receipts, valuations and/or medical certificates and You must co-operate fully in the assessment or investigation of Your claim.

g) Where You are a registered entity You may be entitled to an input tax credit for Your Amount Payable and/or for things covered by this policy. You must disclose these entitlements to Us if You make a claim under Your policy.

h) If We agree to pay a claim under Your policy We will base any claim payment on the Goods and Services Tax (GST) inclusive costs (up to the relevant limits of liability). However, We will reduce any claim payment by any input tax credit You are, or would be, entitled to for the repair or replacement of insured property or for other things covered by this policy.

### 4. If You Are Able To Claim From A Statutory Fund, Compensation Scheme Or Transport Provider

If You are able to claim from a statutory fund, compensation scheme (for example a private health fund or workers compensation scheme) or Transport Provider for monies otherwise payable under this policy You must do so and the policy will only cover the remaining amount.

### 5. You Must Help Us To Make Any Recoveries

We have the right to sue any other party in Your name to recover money payable under the policy or to choose to defend any action brought against You. You must provide reasonable assistance to Us.

### 6. Claims Payable In Australian Dollars

All amounts payable and claims are payable in Australian dollars at the rate of exchange applicable at the time the expenses were incurred.

### 7. Policy Interpretation

The policy shall be interpreted in accordance with the law of the State or Territory in which it is issued.

### 8. Emergency Assistance

- a) Where Your claim is excluded or falls outside the policy coverage, the giving of emergency assistance will not in itself be an admission of liability.
- b) The medical standards, sanitary conditions, reliability of telephone systems and facilities for urgent medical evacuations differ from country to country. Responsibility for any loss, medical complication or death resulting from any factor reasonably beyond Our control cannot be accepted by Customer Care, Cover-More Insurance Services or Us.

### 9. Free Extension Of Insurance

Where Your Journey is necessarily extended due to an unforeseen circumstance outside Your control, Your Period Of Insurance will be extended until You are physically able to travel Home by the quickest and most direct route. The Period Of Insurance will not be extended for any other reason.

### 10. Special Conditions, Limitations, Excesses And Amounts Payable

If You:

- a) want cover for an Existing Medical Condition which does not satisfy the provisions set out on page 5-7, or
- b) answer yes to the question in the “Travellers To The Americas And Africa Only” section of the Enrolment Form;

cover must be separately applied for and accepted by Us, and it may be subject to special conditions, limitations, excesses and amounts payable. We will notify You in writing of these before We issue the policy.

### 11. Automatic Reinstatement Of Sums Insured

If You purchase the Annual Multi-Trip Policy the sums insured under each Section of the policy are automatically reinstated on completion of each Journey and in respect of Section 4, also once on each Journey.

### 12. Policy Conditions applying to Sections 1 and 2 only

- a) We have the option of returning You to Australia if the cost of medical and/or Additional expenses overseas are likely to exceed the cost of returning You to Australia subject always to medical advice. We also have the option of evacuating You to another country.
- b) In all cases the cost of evacuation or to bring You back to Australia will only be met if it was arranged by and deemed necessary by the emergency assistance network.
- c) If You are hospitalised We will pay for a share room. If a share room is not available We will, at Our discretion and that of Our medical advisers, pay to upgrade You to a single room.
- d) If You do not hold a return airline ticket an amount equal to the cost of an economy class one way ticket will be deducted from Your claim for repatriation expenses.

### 13. Policy Conditions applying to Sections 14, 15 and 16 only

- a) If the conveyance You are travelling in disappears, sinks or crashes and Your body has not been found after 12 months You will be presumed to have died.
- b) You must obtain and follow advice and treatment given by a qualified doctor as soon as possible after suffering a disabling injury, during the Period Of Insurance.



## The Benefits

### SECTION 1: Overseas Medical And Dental Expenses

If during the Period Of Insurance You suffer a Disabling Injury, Sickness or Disease We will pay the usual and customary cost of medical treatment, emergency dental treatment and ambulance transportation which is provided outside Australia by or on the advice of a qualified medical practitioner or dentist. Medical cover will not exceed a maximum of 12 months from the date of suffering the Disabling Injury, Sickness or Disease.

The maximum benefit limit for this section is:	\$Unlimited
--	-------------

#### We Will Not Pay For:

1. medical treatment, dental treatment or ambulance transportation which is provided in Australia. This exclusion does not apply to medical treatment provided whilst on a ship (including cruise ship, passenger ship or passenger ferry) even if that ship is within Australian territorial waters. However, this additional benefit does not apply to any medical treatment provided on Australian inland waterways or whilst the ship is tied up in an Australian port.
2. dental treatment caused by or related to the deterioration and/or decay of teeth or associated tissue or involving the use of precious metals.
3. the continuation or follow-up of treatment (including medication) started prior to Your Journey.

Also refer to: General Exclusions - pgs 29-31. Policy Conditions - pgs 18-20.

### SECTION 2: Additional Expenses

#### 1. If You Become Sick

If during the Period Of Insurance You suffer a Disabling Injury, Sickness or Disease, We will pay the:

- a) reasonable Additional hotel accommodation and Additional transport expenses incurred by Your travelling companion who remains with or escorts You until the completion of the Period Of Insurance or until You are able to resume Your Journey or travel Home, whichever occurs first. This benefit is only payable on the written advice of the overseas medical practitioner;
- b) reasonable Additional hotel accommodation and Additional transport expenses incurred by Your Relative who travels to and remains with You following Your being hospitalised as an inpatient. The benefit ceases when You are able to continue Your Journey, travel Home or on completion of the Period Of Insurance, whichever is the earlier, and is subject to the written advice of the overseas medical practitioner and acceptance by the emergency assistance network;
- c) reasonable Additional hotel accommodation expenses and Additional transport expenses incurred by You and at the same fare class as originally booked, if You are unable to complete the Journey on the written advice of the overseas medical practitioner;
- d) reasonable expenses incurred in returning a hired motor vehicle to the nearest depot provided that, on the written advice of the overseas doctor, You are unfit to drive it.

#### 2. If You Die

We will pay reasonable overseas funeral or cremation expenses or the cost of returning Your remains to Australia if You die during the

Period Of Insurance. In either event the maximum amount We will pay in total will not exceed \$20,000.

### 3. If Your Relative Or Business Partner Becomes Sick

We will pay reasonable Additional transport expenses if You are required to return to Your Home due to the sudden Disabling Injury, Sickness or Disease or death of a Relative or business partner in Australia.

### 4. If Your Home Is Destroyed By Fire, Earthquake Or Flood

We will pay the reasonable Additional transport expenses for Your early return to Your Home in Australia if it is totally destroyed by fire, earthquake or flood while You are on Your Journey.

### 5. Other Circumstances

We will pay Your reasonable Additional hotel accommodation and Additional transport expenses incurred on the Journey due to an unforeseen circumstance outside Your control and resulting from:

- a) disruption of Your scheduled transport because of riot, strike or civil commotion occurring after the commencement of the Journey provided You act reasonably in avoiding Additional costs;
- b) loss of passport or travel documents except involving government confiscation or articles sent through the mail;
- c) a quarantine regulation You unknowingly breach;
- d) a natural disaster;
- e) a collision of a motor vehicle, watercraft, aircraft or train in which You are travelling;
- f) Your scheduled transport being delayed for at least 12 hours due to severe weather conditions. We will pay up to \$250 providing written confirmation from the Transport Provider has been obtained.

The maximum benefit limit for this section is:	\$Unlimited
--	-------------

#### We Will Not Pay For:

1. any costs or expenses incurred prior to You being certified by a medical practitioner as unfit to travel.
2. claims arising from Avian Influenza (including the H5N1 strain) or any derivative or mutation of such viruses, or the threat or perceived threat of any of the above.

Also refer to: General Exclusions - pgs 29-31. Policy Conditions - pgs 18-20.

### SECTION 3: Amendment Or Cancellation Costs

If due to circumstances outside Your control and unforeseen at the Relevant Time:

1. You have to rearrange Your Journey prior to leaving Home, We will pay the reasonable cost of doing so (We will not pay more for rearranging Your Journey than the cancellation costs which would have been incurred had the Journey been cancelled).
2. You have to cancel the Journey (where You cannot rearrange it prior to leaving Home) We will pay You:
  - a) the non-refundable unused portion of all travel costs prepaid in advance including the travel agent's commission (the travel agent's commission is limited to the lesser of \$4,000 or the amount of commission the agent had earned on the pre-paid refundable amount of the cancelled travel arrangements).



- b) for frequent flyer or similar flight reward points lost following cancellation of Your airline ticket. The amount We will pay is calculated as follows:
- (i) the cost of the equivalent class airline ticket, based on the best available advance purchase airfare at the time the claim is processed, less Your financial contribution towards the airline ticket multiplied by
  - (ii) the total amount of points lost divided by
  - (iii) the total amount of points used to obtain the airline ticket.

The maximum benefit limit for this section is:	\$Unlimited
--	-------------

### We Will Not Pay For

Claims caused by:

1. Transport Provider caused cancellations, delays or rescheduling other than when caused by strikes.
2. the disinclination of You or any other person to proceed with the Journey or deciding to change plans.
3. any contractual or business obligation or Your financial situation.
4. the failure of Your travel agent or Our agent who issued this policy to pass on monies to operators or to deliver promised services.
5. a request by Your Relative or employer unless You are a member of the police force and Your leave is revoked.
6. a lack in the number of persons required to commence any tour, conference, accommodation or travel arrangements or due to the negligence of a wholesaler or operator.
7. any government regulation, prohibition or restriction.
8. the death, injury, sickness or disease of any person living outside Australia.
9. any costs or expenses incurred prior to You being certified by a medical practitioner as unfit to travel.
10. claims arising directly or indirectly from an Act Of Terrorism or the threat or perceived threat of an Act Of Terrorism.
11. claims arising from Avian Influenza (including the H5N1 strain) or any derivative or mutation of such viruses, or the threat or perceived threat of any of the above.

Also refer to: **General Exclusions - pgs 29-31. Policy Conditions - pgs 18-20.**

### SECTION 4: Luggage And Travel Documents

#### 1. Loss, Theft Or Damage

If during the Period Of Insurance Your luggage or personal effects are lost, stolen or damaged We will replace, repair or pay You the value in cash of the luggage/personal effects. It is Our choice which of these We do. If We pay You the value in cash, We will deduct reasonable depreciation from the amount We pay You. If We replace, We will deduct reasonable depreciation from the amount We pay the supplier and the amount deducted must be paid by You to the supplier.

Our payment will not exceed the original purchase price of an item with a limit for any one item, set or pair of items including attached and unattached accessories of \$1,000 or \$6,000 for laptop computers or \$3,500 for camera or video equipment.

The limit can be increased by up to \$4,500 per single item if the item is separately specified and the appropriate additional amount

paid. For multiple items the overall increase in limits cannot exceed \$15,000.

#### 2. Travel Document Replacement

We will pay You for the cost of replacing travel documents and credit cards lost or stolen on the Journey. We will also pay for Your legal liability arising from their illegal use. You must however comply with all the conditions of the issue of the document prior to and after the loss or theft.

#### 3. Automatic Re-instatement Of Sum Insured

In the event that a claimable loss, or damage to Your luggage and personal effects is incurred, We will allow You one automatic re-instatement of the sum insured stated in the Plan selected whilst on Your Journey.

The maximum benefit limit for this section is:	\$15,000
--	----------

### We Will Not Pay For:

1. loss or theft which is not reported to the police or responsible Transport Provider within 24 hours. All reports must be confirmed in writing by the police or Transport Provider at the time of making the report.
2. items left unattended in any motor vehicle unless stored in the boot and forced entry is gained.
3. items left unattended in any motor vehicle overnight (even if in the boot).
4. jewellery, camera and video camera equipment, sound equipment, mobile telephones or laptop computer equipment left unattended in any motor vehicle at any time (even if in the boot).
5. any amount exceeding \$2,000 in total for all items left unattended in any motor vehicle.
6. any amount exceeding \$1,000 in total for all jewellery placed in the care of a Transport Provider.
7. items left unattended in a Public Place.
8. sporting equipment whilst in use.
9. items sent under the provisions of any freight contract or any luggage forwarded in advance or which is unaccompanied.
10. surfboards or waterborne craft of any description. This exclusion does not apply if the item is lost, stolen or damaged while in the custody of a Transport Provider.
11. damage to fragile or brittle articles unless caused by a fire or motor vehicle collision. This exclusion does not apply to spectacles, or to lenses in cameras, video cameras, laptop computers or binoculars.
12. damage caused by atmospheric or climatic conditions, wear and tear, vermin or any process of cleaning, repairing, restoring or alteration.
13. electrical or mechanical breakdown.
14. negotiable instruments or any items described in Section 6 Money.

Also refer to: **General Exclusions - pgs 29-31. Policy Conditions - pgs 18-20.**

### SECTION 5: Delayed Luggage Allowance

If all Your luggage is delayed by a Transport Provider during the Journey for more than 24 hours We will pay You up to \$1,000 for essential emergency items of clothing and toiletries You purchase

whilst on Your Journey. These limits will be doubled if You still have not received Your luggage after 72 hours.

The original receipts for the items and written confirmation of the length of delay from the Transport Provider must be produced in support of Your claim. If Your luggage is not ultimately returned to You any amount claimable under this section will be deducted from any entitlement under Section 4 of this policy.

The maximum benefit limit for this section is:	\$2,000
--	---------

### We Will Not Pay For:

1. loss or theft which is not reported to the responsible Transport Provider within 24 hours. All reports must be confirmed in writing by the Transport Provider at the time of making the report.

Also refer to: **General Exclusions - pgs 29-31. Policy Conditions - pgs 18-20.**

### SECTION 6: Money

We will reimburse You for cash, bank or currency notes, postal or money orders accidentally lost or stolen from Your person.

The maximum benefit limit for this section is:	\$1,000
--	---------

### We Will Not Pay For:

1. loss or theft which is not reported to the police or responsible Transport Provider within 24 hours. All reports must be confirmed in writing by the police or Transport Provider at the time of making the report.
2. loss or theft of cash, bank or currency notes, postal or money orders whilst not carried on Your person.

Also refer to: **General Exclusions - pgs 29-31. Policy Conditions - pgs 18-20.**

### SECTION 7: Rental Car Insurance Excess

We will pay You for any Rental Car insurance excess You become liable to pay as a result of damage to, or theft of, a Rental Car, whilst in Your control during the Journey.

The maximum benefit limit for this section is:	\$4,000
--	---------

### We Will Not Pay For:

1. any damage or theft, arising from the operation of a Rental Car in violation of the terms of the rental agreement.
2. any damage sustained to a Rental Car while it is being driven on an unsealed surface.

Also refer to: **General Exclusions - pgs 29-31. Policy Conditions - pgs 18-20.**

### SECTION 8: Travel Delay

If Your pre-booked transport is temporarily delayed for at least 6 hours due to an unforeseeable circumstance outside Your control, We will reimburse You up to \$200 for reasonable Additional hotel accommodation expenses. We will also reimburse up to these limits again for each full 24 hour period that the delay continues beyond the initial 6 hour delay.

You must claim from the Transport Provider first, and provide Us with written confirmation from the Transport Provider of the cause and period of the delay and the amount of compensation offered by them. You must also provide Us with receipts for the hotel accommodation expenses incurred.

The maximum benefit limit for this section is: \$2,000

**We Will Not Pay For:**

1. claims arising directly or indirectly from an Act Of Terrorism or the threat or perceived threat of an Act Of Terrorism.
2. claims arising from Avian Influenza (including the H5N1 strain) or any derivative or mutation of such viruses, or the threat or perceived threat of any of the above.

Also refer to: **General Exclusions - pgs 29-31. Policy Conditions - pgs 18-20.**

**SECTION 9: Alternative Staff**

We will pay the reasonable costs for a replacement employee to complete the assignment for which You were originally sent if, as a result of Your Disabling Injury Sickness or Disease for which a claim is recognised under Section 1 of this policy, a registered medical practitioner and the emergency assistance network deem it necessary that You return to Your place of residence in Australia.

The replacement person will for the purposes of this policy be deemed to be entitled to benefits under this policy whilst on the replacement journey regardless of whether or not his/her name appears on the schedule of insured persons but subject to the conditions, limitations and exclusions of the policy and provided he/she complies with the requirements of the Duty of Disclosure.

The maximum benefit limit for this section is: \$15,000

Also refer to: **General Exclusions - pgs 29-31. Policy Conditions - pgs 18-20.**

**SECTION 10: Special Events**

If due to an unforeseeable circumstance outside Your control Your Journey would otherwise be delayed resulting in You being unable to arrive in time to attend a wedding, funeral, pre-paid conference, 25th or 50th wedding anniversary or sporting event, which cannot be delayed due to Your late arrival, We will pay for the reasonable Additional cost of using alternative public transport to arrive at Your destination on time.

The maximum benefit limit for this section is: \$2,000

**We Will Not Pay For:**

1. claims arising directly or indirectly from an Act Of Terrorism or the threat or perceived threat of an Act Of Terrorism.
2. claims arising from Avian Influenza (including the H5N1 strain) or any derivative or mutation of such viruses, or the threat or perceived threat of any of the above.

Also refer to: **General Exclusions - pgs 29-31. Policy Conditions - pgs 18-20.**

**SECTION 11: Hospital Incidentals**

If hospitalised, We will pay You for incidentals such as phone calls and magazines. The amount We will pay is limited to \$50 for each night You are hospitalised overseas as a result of a Disabling Injury, Sickness or Disease during the Period Of Insurance, provided that the period of confinement is at least 48 hours.

Original receipts for these expenses must be produced in support of Your claim.

The maximum benefit limit for this section is: \$8,000

Also refer to: **General Exclusions - pgs 29-31. Policy Conditions - pgs 18-20.**

**SECTION 12: Hijacking**

If whilst on the Journey You are detained on a means of public transport due to it being hijacked by persons using violence or threat of violence We will pay You \$1,000 for each 24 hour period You are forcibly detained by the hijackers.

The maximum benefit limit for this section is: \$10,000

Also refer to: **General Exclusions - pgs 29-31. Policy Conditions - pgs 18-20.**

**SECTION 13: Kidnap And Ransom**

If You are Kidnapped during the Journey We will reimburse the following:

- a) The actual value of cash securities or property delivered for the purpose of securing Your release.
- b) Reasonable fees and expenses of trained and accredited negotiators retained to assist in securing Your release.

Monies paid by way of interest on loans arranged specifically to meet a ransom demand but only for amounts in respect to the principal amount actually paid as ransom and provided the loan is taken out no more than thirty (30) days before payment of the ransom and repaid within seven (7) days of receiving reimbursement.

The rate of interest shall not exceed by more than two percent (2%) per annum the maximum prevailing rate of lending set by ANZ for loans made in Australia by way of trading overdraft in the amount of the loan.

The maximum benefit limit for this section is: \$250,000

**We Will Not Pay For:**

1. any claim if prior to the issue of the Policy, You, the company listed on the Enrolment Form / Certificate of Insurance or any associated company have:
  - a) had kidnap insurance declined, cancelled or issued with special conditions in the past.
  - b) suffered a Kidnapping or attempted Kidnapping in the past.
  - c) been subject to an extortion demand.
2. any claim arising from any Kidnapping occurring in Mexico or any country located in Central or South America.
3. any legal liability for damages and costs, and any legal expenses incurred as a result of any suit, legal claim or proceedings brought by any person and arising out of a Kidnapping or the manner in which it is responded to or dealt with.
4. any losses or expenses arising from the interruption of or interference with business activity.

Also refer to: **General Exclusions - pgs 29-31. Policy Conditions - pgs 18-20.**

**SECTION 14: Loss Of Income**

If during the Period Of Insurance You suffer an injury caused solely and directly by violent, accidental, visible and external means (not caused by a sickness or disease) resulting in You being unable to attend Your usual work in Australia, We will pay You up to \$4,000 for Your monthly net of income tax wage, but not in respect of the first 30 days after You originally planned to resume Your work in Australia. The benefit is only payable if Your disability occurs within 30 days of the accident. The maximum limit in respect of Accompanied Children is \$1,000 for each child. Cover for loss of income is limited to six months.

The maximum benefit limit for this section is: \$24,000\*

\*Maximum liability collectively for Sections 14, 15 and 16 is \$25,000

Also refer to: **General Exclusions - pgs 29-31. Policy Conditions - pgs 18-20.**

**SECTION 15: Disability**

If during the Period Of Insurance You suffer an injury caused solely and directly by violent, accidental, visible and external means (not caused by a sickness or disease) resulting in Your Permanent total loss of sight in one or both eyes or the Permanent total loss of use of one or more Limbs within one year of the date of the accident, We will pay You the amount shown in the Plan purchased. The maximum limit in respect of Accompanied Children is \$10,000 for each child.

The maximum benefit limit for this section is: \$25,000\*

\*Maximum liability collectively for Sections 14, 15 and 16 is \$25,000

Also refer to: **General Exclusions - pgs 29-31. Policy Conditions - pgs 18-20.**

**SECTION 16: Accidental Death**

If during the Period Of Insurance You suffer an injury caused solely and directly by violent, accidental, visible and external means (not caused by a sickness or disease) resulting in Your death, We will pay Your estate the amount shown in the Plan purchased provided Your death occurs within one year of the accident. Our limit in respect of Accompanied Children is \$1,000 for each child.

The maximum benefit limit for this section is: \$25,000\*

\*Maximum liability collectively for Sections 14, 15 and 16 is \$25,000

Also refer to: **General Exclusions - pgs 29-31. Policy Conditions - pgs 18-20.**

**SECTION 17: Personal Liability**

We will provide cover if, as a result of Your negligent act occurring during the Period Of Insurance, You become unintentionally legally liable to pay compensation in respect to damage caused to someone else's property or the injury or death of someone else.

The maximum benefit limit for this section is: \$5,000,000

**We Will Not Pay For:**

1. liability You become liable to pay to somebody related to You or to someone in Your employ or deemed to be in Your employ.
2. liability arising from loss or damage to property which is in Your legal custody or control.
3. liability arising from the conduct by You of any profession, trade or business or the use or ownership by You of any firearm, aircraft, water borne craft or mechanically propelled vehicle.
4. liability arising out of occupation or ownership of any land, buildings or immobile property.
5. liability arising out of any wilful or malicious act.
6. liability arising out of the transmission of an illness, sickness or disease.
7. liability involving punitive, exemplary or aggravated damages or any fine or penalty.
8. liability arising out of Your liability under a contract or agreement unless You would be liable if that contract or agreement did not exist.

Also refer to: **General Exclusions - pgs 29-31. Policy Conditions - pgs 18-20.**

## General Exclusions:

### We Will Not Pay For:

1. claims for costs or expenses incurred outside the Period Of Insurance.
2. claims involving air travel other than as a passenger on a fully licensed passenger carrying aircraft operated by an airline or an air charter company.
3. claims arising as a result of war, invasion, act of foreign enemy, hostilities (whether war be declared or not), civil war, rebellion, revolution, insurrection or military or usurped power.
4. claims arising directly or indirectly from any nuclear reaction or contamination, ionising rays or radioactivity.
5. loss or damage caused by detention, confiscation or destruction by customs or other officials or authorities.
6. claims arising from any unlawful act committed by You or if You have not been honest and frank with all answers, statements and submissions made in connection with Your insurance application or claim.
7. claims arising from any government prohibition, regulation or intervention.
8. claims in respect of travel booked or undertaken against the advice of any medical adviser or after Your Terminal Illness had been diagnosed. This exclusion will be waived from the time the appropriate additional amount payable has been received by Us if cover is separately applied for and accepted by Us in respect of Your Terminal Illness.
9. claims arising from loss or theft or damage to property, or death, illness or bodily injury if You fail to take reasonable care.
10. claims directly or indirectly arising from, or exacerbated by, any Existing Medical Condition:
  - a) You or Your travelling companion has. This exclusion will be waived;
    - (i) if You satisfy the provisions set out under the heading "Conditions We Automatically Cover For Free" on page 6; or
    - (ii) from the time the appropriate additional amount payable has been received by Us in respect of conditions which require extra premium but can be covered without specific approval by Us; or
    - (iii) from the time the appropriate additional amount payable has been received by Us in respect of the Existing Medical Conditions for which cover is separately applied for and accepted by Us and for which special conditions, limits and excesses may apply if We notify You in writing.
  - b) of Your Relative, business partner or of any other person who is known to You prior to the Relevant Time, unless You purchase a Plan I or D and the person is hospitalised or dies in Australia after the Relevant Time and at the Relevant Time the chance of a claim occurring is highly unlikely. In any event, We will not pay more than \$4,000 under all sections of the policy combined.
11. claims directly or indirectly arising from:
  - a) pregnancy of You or any other person if You are aware of the pregnancy prior to the Relevant Time and,

- (i) where complications of this pregnancy or any previous pregnancy have occurred prior to this time; or
- (ii) where the conception was medically assisted (including hormone therapy and IVF).

This exclusion will be waived from the time the appropriate additional amount payable has been received by Us if cover is separately applied for and accepted by Us in respect of Your pregnancy only; or

- b) pregnancy of You or any other person after the 26th week of pregnancy; or
  - c) pregnancy of You or any other person where the problem arising is not an unexpected serious medical complication; or
  - d) childbirth or the health of a newborn child whatever the proximate cause of the claim is. This exclusion applies irrespective of the stage of pregnancy at which the child is born.
12. claims involving Your suicide, attempted suicide, self inflicted injury or condition, stress, travel exhaustion, any conduct engaged in whilst under the influence or effect of alcohol or drugs, the chronic use of alcohol or drugs or the transmission of any sexually transmittable disease or virus.
  13. claims directly or indirectly arising from Your anxiety, depression or mental or nervous disorders. If approved, this exclusion will be waived when cover is separately applied for by You in respect of Your condition/s, from the time We accept Your application and the appropriate additional amount payable has been paid to Us.
  14. claims involving participation by You or Your travelling companion in hunting, racing (other than on foot), polo playing, hang gliding, off-piste snow skiing or snowboarding, rodeo riding, BASE jumping, sports activities in a professional capacity, mountaineering or rock climbing using ropes or guides, scuba diving unless You hold an Open Water Diving Certificate or are diving with a qualified diving instructor.
  15. claims involving participation by You (during the Journey) in motorcycling for any purpose. This exclusion, but not any other exclusion, will be waived from the time the appropriate additional amount payable has been received by Us, provided You are wearing a helmet, the motorcycle has an engine capacity of 200cc or less and whilst in control, You hold a licence valid in the relevant country.
  16. claims involving consequential loss of any kind including loss of enjoyment or any financial loss not specifically covered in the policy.
  17. any Goods and Services Tax (GST) liability or any fine, charge or penalty You are liable for because of a failure to fully disclose to Us Your input tax credit entitlement for the Amount Payable.
  18. claims arising from the failure of any travel agent, tour operator, accommodation provider, airline or other carrier, car rental agency or any other travel or tourism services provider to provide services or accommodation due to their Insolvency or the Insolvency of any person, company or organisation they deal with.
  19. losses for which insurance is prohibited by law.
  20. claims arising directly or indirectly from complications following elective surgery.

21. claims involving participation by You (during the Journey) in on-piste snow skiing, on piste snowboarding or snowmobiling. This exclusion, but not any other exclusion, will be waived from the time the appropriate additional amount payable has been received by Us.
22. claims involving You travelling (during the Journey) in international waters in a private sailing vessel or a privately registered vessel.



## Part 3: Financial Services Guide

*This Financial Services Guide (FSG) is an important document and is designed to help You decide whether to use the financial services offered. It contains information about how Cover-More Insurance Services Pty Ltd (Cover-More) AFSL 241713, and the business that arranges the policy (Agent) is paid and how any complaints are handled. If You have a complaint about the financial services provided by Cover-More or the Agent You should contact Cover-More on 1300 72 88 22. Please see page 15 for details of resolving complaints.*

### **What financial services are provided?**

The Agent is an authorised representative of Cover-More, and is authorised to provide You with general financial product advice about this travel insurance product and to issue these products to You. The Agent acts on behalf of Cover-More and the insurer, and not on Your behalf. Cover-More is responsible for the provision of these services.

The Agent is not authorised to give You personal advice in relation to travel insurance. Any advice given to You about travel insurance will be of a general nature only and will not take account of Your personal objectives, financial situation or needs.

Cover-More may also provide You with general advice and will issue the travel insurance product to You.

Cover-More acts under a binder authority. This means that Cover-More can enter into these policies and/or handle or settle claims on the insurer's behalf. Cover-More acts for the insurer when providing these services and will not be acting on Your behalf. You can find full details of Cover-More and the insurer on page 12 of the PDS.

This FSG does not relate to any similar services provided to You in relation to any other insurance or other financial product. For services relating to other financial products, You will be given another FSG by the Agent that will describe the services and the AFS Licensee who is responsible.

### **How are we paid?**

The Agent, and/or its associates, is paid a fee and/or commission by Cover-More for issuing Your insurance policy. This amount is paid out of the commission that Cover-More receives from the insurer.

The Agent's employees may receive salaries, bonuses and/or company dividends in their own business depending on the nature of their employment. Bonuses may be linked to general overall performance and may include all or part of the commission received by the Agent.

If a travel services group is affiliated with the Agent they may be paid a commission out of the commission that Cover-More receives from the insurer for its role in supporting the Agent. The affiliate may also receive non-financial incentives from Cover-More to assist in marketing the travel insurance (e.g. sponsorship of training events and conferences).

Cover-More is paid a commission by the insurer when You are issued with an insurance policy. The commission is included in the premium charged by the insurer and is received after You have paid the premium. This commission is calculated as a percentage of the gross premium (premium including taxes but excluding GST).

Cover-More may also receive a share of profit earned by Great Lakes Australia if Great Lakes Australia makes an underwriting profit in accordance with the underwriting targets it has set. This amount is

calculated and paid retrospectively only when Great Lakes Australia exceeds its underwriting target in a given year.

Cover-More's employees are paid an annual salary and may be paid a bonus based on business performance.

For more information about the remuneration or other benefits received for the financial services provided, please ask the Agent within a reasonable time of receiving this FSG and before they provide any financial services to You.

### **What professional indemnity insurance arrangements do we have in place?**

Professional indemnity insurance is held covering errors and mistakes relating to the provision of financial services. This includes financial services provided by us, our employees, our representatives and their employees (even after they cease to be employed). The claim must be notified to the insurer when it arises and within the relevant policy period.

Cover-More's policy meets the requirements of the Corporations Act.

### **Who is responsible for this document?**

Cover-More Insurance Services is responsible for the Financial Services Guide in this document and Great Lakes Australia is responsible for the Product Disclosure Statement in this document.

This Combined FSG and PDS was prepared on 23 August 2010.

## about us...

### Cover·More® Travel Insurance

"...travel insurance you can trust"

Cover-More is an Australian based specialist travel insurance services group with operations in New Zealand and the UK.

The group, which was founded in 1986:

- manages the travel insurance arrangements for approximately 1.2 million travellers per annum,
- manages in excess of \$280m in travel insurance premiums per annum,
- manages approximately 70,000 travel insurance claims a year, and
- employs approximately 280 travel insurance and emergency assistance specialists, including doctors and nurses.

This experience enables us to provide comprehensive yet competitive travel insurance products supported by excellent service.

### CustomerCare™ EMERGENCY ASSISTANCE SERVICES

Cover-More emergency assistance is provided by one of the region's leading assistance providers, our sister company, Customer Care, with its own medical and technical people based in Australia and overseas.

Customer Care is also a member of the global International Assistance Group (IAG) which:

- provides travel assistance services for over 125 million policyholders per annum,
- manages over 350,000 travel assistance cases per annum,
- manages nearly 18,000 traveller evacuations each year, and
- employs over 5,000 travel emergency assistance specialists including doctors, nurses and case managers.

## about the insurer...

### Munich RE

This insurance is underwritten by Great Lakes Reinsurance (UK) PLC trading as "Great Lakes Australia", an authorised Australian insurer, regulated by the Australian Prudential Regulation Authority ('APRA').

Great Lakes Australia is a branch of Great Lakes Reinsurance (UK) PLC which is a limited liability company incorporated in England and Wales, and a wholly owned subsidiary of the Munich Reinsurance Company.

The Munich Re Group is one of the largest insurance groups in the world and operates worldwide with:

- a premium income of around \$68 billion
- investments of around \$340 billion
- 33 million clients in 25 countries

## the travel insurance checklist...

Some policies appear to be the same, but it's not until disaster strikes that you really know the value of quality cover. Here are just a few examples of the unforeseen events this policy covers.

### riots and strikes...

eg. bangkok airport, athens and paris riots. ✓

### natural disasters...

eg. asian tsunamis, fiji flooding. ✓

### injuries from a terrorist attack...

eg. mumbai, bali, london, madrid, new york. ✓

See inside for conditions, limits and exclusions.

arranged by

### Cover·More® Travel Insurance

...trusted by over 1,200,000 Australian travellers each year

Level 2, 60 Miller St, North Sydney  
Private Bag 913, North Sydney  
NSW 2059 Australia

Phone: 1300 72 88 22

Fax: (02) 9202 8001

enquiries@covermore.com.au

www.covermore.com.au

providing entity:

## how to buy a policy (enrolment form overleaf)

### 1. Ask the agent for a quote

With some basic information about you and your trip the agent will be able to give you a price.

### 2. Complete and sign the enrolment form overleaf

After making sure the policy is right for you, complete the Enrolment Form overleaf.

### 3. Pay your premium

Hand your completed Enrolment Form along with payment to the agent. The agent will remove the Enrolment Form, attach the Certificate of Insurance to this booklet and return it to you.

No cover will apply until your Certificate of Insurance has been issued.

### 4. Once you are covered

Don't forget to pack this brochure with the attached certificate.

In addition, your agent will provide you with your personalised emergency assistance card. It is important that you have this with you at all times so you know how to contact us if you need our assistance.

Now, have a great trip!

You may arrange travel insurance with any insurer of your choice.

PDS Issue 11 Date Prepared: 23/08/10 AGENT

Copyright © 2010 Cover-More Insurance Services Pty Ltd

# Business Enrolment Form

Policy number (Agents must complete) **C M B**

## Areas Of Travel

- Select the Area which you will spend the most time in.
- Area 1 is compulsory if more than 20% of your time is spent in the Americas / Africa.

**Area 1 Worldwide**  
Including the Americas and Africa.

**Area 2 Worldwide** excluding the Americas and Africa  
Excludes the Americas and Africa if more than 20% of any one journey is to these destinations.

Note: For Areas 1 and 2, cover is included for travel within Australia.

## 24 Hour Emergency Assistance

If you need emergency assistance during the journey please call Australia DIRECT and TOLL FREE from:

USA 1800 937 9763                      Canada 1800 645 8714  
UK 0800 892 014                      NZ 0800 445 524

(the cost of a local call may be required if calling from a pay phone)  
If you are calling from a country not listed above, or experiencing difficulties with one of the numbers above, call Australia reverse charge via the operator on:

Phone: +61 (2) 8907 5619              Fax: +61 (2) 9202 8220

For more information on emergency assistance, see page 10.

**IMPORTANT:** You should have this policy booklet, your policy number and your Emergency Assistance Card with you at all times when travelling.

## Traveller and Contact Details

### Adult Traveller/s

#	Title	First Name	Surname	D.O.B.
1				/ /
2				/ /

### Contact Details

Street Address	
Suburb	
Postcode	State
Daytime Phone (    )	
Mobile	
Email	

### Children and Infants (0-20 years)

3				/ /
4				/ /
5				/ /

## Policy and Travel Details

Area 1 Worldwide <input type="checkbox"/>	Country Most Time Spent In <input type="text"/>	Travel Start Date <input type="text"/> / <input type="text"/> / <input type="text"/>	Maximum Duration Per Trip
Area 2 Worldwide excluding the Americas and Africa <input type="checkbox"/>			30 days <input type="checkbox"/> 60 days <input type="checkbox"/> 90 days <input type="checkbox"/>

## Options To Vary Cover

<b>Choose Your Excess</b> International Plan Only (Pg 5)	\$Nil <input type="checkbox"/> \$100 <input type="checkbox"/> \$250 <input type="checkbox"/>
<b>Increase Luggage Item Limit</b> (Pg 8)	Item Description (attach valuations/receipts) <input type="text"/> Increase The Item Limit By \$ <input type="text"/>
	Item Description (attach valuations/receipts) <input type="text"/> Increase The Item Limit By \$ <input type="text"/>
<b>Increase Rental Car Insurance Excess Cover</b> (Pg 8)	Extra Cover Required <input type="checkbox"/> \$ <input type="text"/>
<b>Add Motorcycle / Moped Riding Cover</b> (Pg 8)	Tick If Cover Required <input type="checkbox"/>
<b>Add Snow Skiing, Snowboarding And Snowmobiling Cover</b> (Pg 9)	Tick If Cover Required Snow Skiing <input type="checkbox"/> Snowboarding <input type="checkbox"/> Snowmobiling <input type="checkbox"/>
<b>Existing Medical Conditions / Pregnancy</b> (Pg 5-8) This applies only to conditions not listed under the heading "Conditions We Automatically Cover For Free" on page 6	<b>Conditions Not Requiring Assessment (Extra Cost Applies):</b> List travellers who require cover (eg travellers 1 & 3) <input type="text"/>
	<b>Conditions That Require Assessment (Extra Cost Applies):</b> List travellers who require cover (eg travellers 1 & 3) <input type="text"/>

Note: If you need additional space, please provide extra information on a separate sheet.

**Total Amount Payable** (based on the information I provided) \$

## Travellers To The Americas And Africa Only

If you are not completely sure about the answer to the following questions please get advice from your doctor.

- Tick if any traveller has ever been diagnosed with a heart condition or a lung condition (not including asthma if you are under 60 years)
- Tick if any traveller has reduced immunity e.g. as a result of medical treatment or a medical condition

If you have ticked either of the above boxes, our Medical Assessment Form must be submitted to us. We will then advise if we can provide a policy, and if so, on what terms.

## Declaration

- The PDS was given to me before I applied for this insurance.
- I understand that this policy does not automatically cover some existing medical conditions or some known pregnancies.
- I understand the duty of disclosure (pg 13) and declare all information supplied in this enrolment form and any attachments is truthful.
- I have been advised of any current Cover-More Travel Advice.

#	Applicant's Signature/s	Date
1		/ /
2		/ /