



ADEA Program Organising Committee for the 2011

ADS/ADEA Annual Scientific Meeting 29th August – 31st August

Gold Coast Convention Exhibition Centre

MINUTES

Meeting Held via Teleconference on: Tuesday 17th April 2012, 12 noon WST

Toll Free Dial in: 1800 896 323

Participant code: 3003 7574

Agenda Item	Discussion	Action Item
1. Attendance/ Apologies	Attendance: Chair- Denise, Terri, Rebecca, Trish, Linda (minute taker) Apologies: Mark, Kirsty	
2. Previous Minutes	Accepted Rebecca	
3. Roche Day	All workshops confirmed -National prescribing service - am -Diabetes and Disability – Jayne Lehman presenter am/pm -NDSS pm -NHMRC guidelines am/pm -Roche w'shop x 2 am/pm Rooms small – depending on style of set up may only take 30 participants round tables	
4. Speakers/Symposium	- each member to discuss remuneration with their own speakers.	Please complete the speakers remuneration sheet asap and return to Denise, Kylie from ASN will organise travel
4.1 Plenary Speaker	- Martha Funnell – all sessions	Denise to send

<p>4.2 Symposiums</p> <ul style="list-style-type: none"> - Oral Health - Cultural Competency - Practice Changes - E-health - Communication - Joint Indigenous health - NADC - Credentiailling 	<p>confirmed</p> <ul style="list-style-type: none"> - no further progress - Deb Grant to be allocated this session on her return <p>One speaker confirmed – Options are</p> <ul style="list-style-type: none"> - Southern Illawara area health service (CEO – Sue Brobank) - CURTIN University who include cultural competency as part of the curriculum, - Centre for cultural ethnicity and health (CEH), involved in workplace training <p>Aiming for 3 perspectives: National/ state and local levels</p> <ul style="list-style-type: none"> - The Australian practice commission, medicare locals, local hospital network <ul style="list-style-type: none"> - Diana not on-line for meeting <ul style="list-style-type: none"> - Martha Funnell and Tim Skinner both confirmed. <ul style="list-style-type: none"> - Mark has contacted Kerry Taylor, she is also speaker for cultural diversity <ul style="list-style-type: none"> - organising own session, foot care <ul style="list-style-type: none"> - Friday morning session for 1 and half hours, morning tea moved back 30 min to accommodate 	<p>schedule to Linda</p> <p>Linda to follow through with SA contact</p> <p>Any further ideas, please contact Terri</p> <p>Denise to send update of schedule for symposiums</p> <p>Diana to email Denise with update</p> <p>Trish to contact Mark</p> <p>Denise will liaise with Jan Alford</p> <p>Titles of symposiums to be sent to Denise as soon as decided.</p>
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5. Conference Theme	Culture, Diversity and Diabetes	
6. Abstracts	<p>2011 guidelines were sent to Mike Pickford for review- suggested to lower score to 3 for poster acceptance. ADEA prefer to keep quality and keep current score of 6</p> <p>34 people willing to score abstracts.</p> <p>Request for judges will go out soon.</p> <p>Short turn around from deadline 1st June to close of early bird registration 29th June.</p>	
7. LOC Report	<p>Theme for dinner – Broadway Band confirmed, the “Accidents”.</p> <p>Jetstar unable to match discount offered by Virgin.</p> <p>38 registrations</p> <p>1 abstract</p> <p>Satchels chosen, colour to be decided</p>	
8. Other Business		
Leave	Denise is on leave from 27 th April – 30 th June. If not in phone contact for next meeting or so, Rebecca will chair the meetings.	Denise to send email address and mobile number
Program	Preliminary program posted on the web	
9. Next Meeting: Tuesday 22nd May 2012 Minute taker:	Trish	